

## 7. Meetings of the Memberships

By Law 7.3a: Notice currently reads:

a) Annual General Meeting:


Notice of the Annual General Meeting to be held each year prior to May 15th in each year, shall set out the agenda, including particulars of any other business to come before the Meeting. The time and place of the Meeting, and such notice shall be mailed by regular or electronic mail (email) to all Members at the last known address recorded for such Members in the records of the Association. Alternatively, such notice shall be posted in all Association Arenas and the Association website at least thirty (30) days prior to the date of the Meeting.

*Proposed Amendment:*

a) Annual General Meeting:

Notice of the Annual General Meeting to be held each year prior to May 15th in each year, shall set out the agenda, including particulars of any other business to come before the Meeting. The time and place of the Meeting, and such notice shall be mailed by electronic mail (email) to all Members at the last known email address recorded for such Members in the records of the Association. Alternatively, such notice shall be posted on the Association website at least thirty (30) days prior to the date of the Meeting.

Individual Submitting Motion:  Sarah Clarke

Signature:  

Date Original Received:  Mon March 28, 2022

MOTION SECONDED BY:  Jason Bouwman

MOTIONS WAS: ( ) AMENDED ( ) PASSED

**By Law 7.3b: Notice** currently reads:

b) Additional General Meetings of the Membership:


Notice of any Additional General Meetings of the Memberships shall be communicated to Members by notice on the Association's website or by email. Such notice shall be posted in all Association Arenas within at least fifteen (15) days prior to the date of the Meeting.

*Proposed Amendment:*

b) Additional General Meetings of the Membership:

Notice of any Additional General Meetings of the Memberships shall be communicated to Members by **notice on the Association's website or by email** within at least fifteen (15) days prior to the date of the Meeting.

**Individual Submitting Motion:**  Sarah Clarke

Signature:  

Date Original Received:  Mon March 28, 2022

MOTION SECONDED BY:  Jason Bouwman

MOTIONS WAS: ( ) AMENDED ( ) PASSED

**8. Board of Directors**

**By Law 8.1b: Composition** currently reads:

b) Number of Directors:


The affairs of the Association shall be managed by a Board, which consists of ten (10) elected Directors and two (2) additional appointed Directors.

*Proposed Amendment:*

b) Number of Directors:

The affairs of the Association shall be managed by a Board, which consists of **eleven (11) elected Directors.**

**Individual Submitting Motion:**  Sarah Clarke

Signature:  

Date Original Received:  Mon March 28, 2022

MOTION SECONDED BY:  Jason Bouwman

MOTIONS WAS: ( ) AMENDED ( ) PASSED

**By Law 8.1c: Composition** currently reads:

c) Terms of Office:

i) The term of the following directors shall be two year terms: President, Vice President, Registrar, Local League Hockey Director, and Director of Novice and Below Programming. These Positions will begin and end term on even calendar years.

The Term of the following directors shall be two year terms: Tournament Director, Secretary, Treasurer, Representative Hockey Director and Director at Large. These positions will begin and end term on odd calendar years.

ii) The term of all incumbent Directors at the date of adoption of this Bylaw shall expire and terminate by special resolution of the Board following the Annual General Meeting prior to May 31st that follows said meeting.

*Proposed Amendment:*


c) Terms of Office:

i) The term of the following directors shall be two year terms: President, Vice President, Registrar, Local League Hockey Director, and **Director of U9** and Below Programming **and Director at Large**. These Positions will begin and end term on even calendar years.

The Term of the following directors shall be two year terms: Tournament Director, Secretary, Treasurer, Representative Hockey Director and Director at Large. These positions will begin and end term on odd calendar years.

ii) The term of all incumbent Directors at the date of adoption of this Bylaw shall expire and terminate by special resolution of the Board following the Annual General Meeting prior to May 31st that follows said meeting.

**Individual Submitting Motion:**  Sarah Clarke

Signature:  

Date Original Received:  Mon March 28, 2022

MOTION SECONDED BY:  Jason Bouwman

MOTIONS WAS: ( ) AMENDED ( ) PASSED

Delete By Law 8.2 Initial Board currently reads:

- a) For the initial Board, six (6) executive members will be appointed each of the Meaford Amateur Association and the Beaver Valley Athletic Association.
- b) After their appointments, the directors will elect the board positions as listed in Section 9.2 within 30 days.
- c) The term of these directors will be two (2) years and will end after the second Annual General Meeting of the Association

Individual Submitting Motion:  Sarah Clarke

Signature:  

Date Original Received:  Mon March 28, 2022

MOTION SECONDED BY:  Jason Bouwman

MOTIONS WAS: ( ) AMENDED ( ) PASSED

Delete By Law 8.3 Two-year Trial Period currently reads:

- a) At the signed request of 25 or more members of the Association, there shall be a vote to determine whether the amalgamation would become final.
- b) If a vote is requested as outlined in subsection (a); a motion to approve the amalgamation will be presented at a special general meeting by the executive of the Beaver Valley Athletic Association and the Meaford Amateur Athletic Association. The amalgamation must be approved by  $\frac{2}{3}$  vote of the members present at such meetings. The special general meetings must be held prior to May 31, 2013.
- c) The signed request as outlined in subsection (a) must be submitted to the Board no later than April 15, 2013. In the absence of a signed request of 25 or more members, the amalgamation will be deemed final.

Individual Submitting Motion:  Sarah Clarke

Signature:  

Date Original Received:  Mon March 28, 2022

MOTION SECONDED BY:  Jason Bouwman

MOTIONS WAS: ( ) AMENDED ( ) PASSED

**9. Procedure for Election of Directors**

**By Law 9.2 Board Positions** currently reads:

The Board shall consist of the following;

- a) Past President - (immediate)
- b) President - Elected – two (2) year term
- c) Vice President - Elected – two (2) year term
- d) Treasurer - Elected – two (2) year term
- e) Secretary - Elected – two (2) year term
- f) Representative Hockey Director - Elected – two (2) year term
- g) Local League Hockey Director - Elected – two (2) year term
- i) Registrar – Elected - two (2) year term
- k) Director of Novice and Below Programming– Elected – two (2) year term
- l) Director at Large – Elected – two (2) year term
- m)Tournament Director –Elected- two(2) year term

9.2(i)

The term of the following directors shall be two year terms: President, Vice President, Registrar, Local League Hockey Director, and Director of Novice and Below Programming. These Positions will begin and end term on even calendars years.

The Term of the following directors shall be two year terms: Tournament Director, Secretary, Treasurer, Representative Hockey Director and Director at Large. These positions will begin and end term on odd calendar years.

*Proposed Amendment*

The Board shall consist of the following;

- a) President - Elected – two (2) year term
- b) Vice President - Elected – two (2) year term
- c) Treasurer - Elected – two (2) year term
- d) Secretary - Elected – two (2) year term
- e) Representative Hockey Director - Elected – two (2) year term
- f) Local League Hockey Director - Elected – two (2) year term
- g) Registrar – Elected - two (2) year term
- h) **Director of U9** and Below Programming– Elected – two (2) year term
- i) Director at Large – Elected – two (2) year term
- j) **Director at Large – Elected – two (2) year term**
- k)Tournament Director –Elected- two(2) year term

**9.2(i) Delete – covered in 8.1c**

**Individual Submitting Motion:**  Sarah Clarke

Signature:  

Date Original Received:  Mon March 28, 2022

MOTION SECONDED BY:  Jason Bouwman

MOTIONS WAS: ( ) AMENDED ( ) PASSED

**By Law 9.4: Vacancies** currently reads:

Any vacancy occurring on the Board may be filled only for the remainder of the current year of the vacated term by Resolution of the Directors then in office provided there is a quorum of Directors then in office. The Board shall invite applications from the Membership for appointment to the vacancy on the Board. The Board shall appoint a replacement Director within thirty (30) days after the Board position was vacated.

**Initial Trial Period**


Any vacancy occurring on the Initial Board may be filled only by a replacement from the original association maintaining an equal number of Directors for the remainder of the trial period. In the event that there are no nominations from the original association, the vacancy may be filled by a member of the other association by Resolutions of the Directors then in office provided there is a quorum of Directors then in office.

*Proposed Amendment*

**9.4 Vacancies**

Any vacancy occurring on the Board may be filled only for the remainder of the current year of the vacated term by Resolution of the Directors then in office provided there is a quorum of Directors then in office. The Board shall invite applications from the Membership for appointment to the vacancy on the Board. The Board shall appoint a replacement Director within thirty (30) days after the Board position was vacated.

**Individual Submitting Motion:**  Sarah Clarke

Signature:  

Date Original Received:  Mon March 28, 2022

MOTION SECONDED BY:  Jason Bouwman

MOTIONS WAS: ( ) AMENDED ( ) PASSED

**10. Board Responsibilities**


**By Law 10.8 Voting Procedures** currently reads:

- a) A majority of votes of the Directors present at a Board Meeting shall decide every question. Every question shall be decided in the first instance by a show of hands and, unless a secret ballot is demanded by a Director present, a declaration by the Chair that the motion has been carried or not carried and an entry to that effect in the minutes of the Meeting shall be sufficient evidence of the fact, without proof of the number or proportion of the votes recorded in favour or against such motion.
  
- b) Voting by email: Secretary will acknowledge the motion, wait for another member to second the motion, and then ask for discussion. Discussion will be open for 48hrs. The secretary will then call for a vote, where all members vote yay, nay, or abstain.

*Proposed Amendment*

- a) A majority of votes of the Directors present at a Board Meeting shall decide every question. Every question shall be decided in the first instance by a show of hands and, unless a secret ballot is demanded by a Director present, a declaration by the Chair that the motion has been carried or not carried and an entry to that effect in the minutes of the Meeting shall be sufficient evidence of the fact, without proof of the number or proportion of the votes recorded in favour or against such motion.
  
- b) Voting by email: **The President** will acknowledge the motion, wait for another member to second the motion, and then ask for discussion. Discussion will be open for 48hrs. The secretary will then call for a vote, where all members vote yay, nay, or abstain.

**Individual Submitting Motion:**  Sarah Clarke

Signature:  

Date Original Received:  Mon March 28, 2022

MOTION SECONDED BY:  Jason Bouwman

MOTIONS WAS: ( ) AMENDED ( ) PASSED



**11. Officers & Responsibilities of Officers**

**By Law 11.1 Elected/Appointed Directors** currently reads:

The Elected Directors shall be the President, Vice-President, Treasurer, Secretary, Representative Hockey Director, Local League Hockey Director, Tournament Director; Registrar, Director at large, and Director of Novice and Below Programming

*Proposed Amendment*

The Elected Directors shall be the President, Vice-President, Treasurer, Secretary, Representative Hockey Director, Local League Hockey Director, Tournament Director; Registrar, Director at large, **Director at Large**, and **Director of U9** and Below Programming

**Individual Submitting Motion:**  Sarah Clarke

Signature:  

Date Original Received:  Mon March 28, 2022

MOTION SECONDED BY:  Jason Bouwman

MOTIONS WAS: ( ) AMENDED ( ) PASSED

**By Law 11.6 Responsibilities of Directors** currently reads

a) Past President;

The Past President shall:

- i. chair the Nominations and Elections Committee;
- ii. be available to assist any Director requiring assistance in the completion of his or her functions;
- iii. carry out other duties as assigned by the Board, Executive Committee, or the President.

b) President;

The President shall:

- i. represent the Association in the Community;
- ii. act as Chair of the Board, the Executive Committee, and at all Meetings of the Membership;
- iii. exercise general supervision of the Association in accordance with Policies determined by the Board;
- iv. be a non-voting Member of all committees and sub-committees of the Association;
- v. delegate tasks as necessary.

c) Vice President;

The Vice President shall:

- i. assume the duties of the President in the absence for any reason of the President;
- ii. monitor adherence by the Board to all existing Policies and inform the Board with respect to an inconsistencies between existing Policies and an proposed policy;
- iii. be available to assist any Director requiring assistance in the completion of his or her functions; and
- iv. carry out duties as assigned by the Board, the Executive Committee or the President.

d) Treasurer;

The Treasurer shall:

- i. endure adherence to and implementation of financial Policies in the financial administration of the Association;
- ii. present a financial report from the previous year and a projected financial position for the current year to the Membership at the Annual General Meeting;
- iii. evaluate, review and recommend financial policy to the Executive Committee and to the Board;
- iv. chair the Budget Committee;
- v. carry out duties assigned by the Board, the Executive Committee or the President.

e) Secretary;

The secretary shall:

- i. record or delegate the recording of the minutes of General Meetings of the Membership, Board Meetings and Executive Committee Meetings and ensure that Association records are regularly and properly kept and all business is conducted in accordance with any applicable statute or law, the Letters Patent and By-laws and the Policies and procedures established by the Board or by the Membership;
- ii. ensure the proper custody of the Association's corporate seal, corporate minutes and resolutions and other corporate records and documents;
- iii. be responsible for receiving and distributing all correspondence received or sent by the Association and all communications within the Association;
- iv. recommend policy to the Board regarding internal and external communications of the Association;
- v. ensure that all necessary and appropriate insurance has been purchased;
- vi. maintain the membership list referred to in Section 6.2;
- vii. carry out duties as assigned by the Board, the Executive Committee or the President.

f) Representative Hockey Director;

The Representative Hockey Director shall:

- i. prepare and report to the Board Representative hockey league operations;
- ii. appoint the members of the representative hockey operations committees;
- iii. be the primary contact for the OMHA;

- iv. attend all scheduled league meetings as required;
- v. carry out duties as assigned by the Board, Executive Committee, or the President.

g) Local League Hockey Director;

The Local League Hockey Director shall:

- i. prepare and report to the Board local league operations;
- ii. appoint the members of the local league hockey operations committees;
- iii. appoint all local league hockey convenors;
- iv. attend all scheduled league meetings as required;
- v. carry out other duties as assigned by the Board, Executive Committee, or the President.

h) Girls Hockey Director;

The Girls Hockey Director shall:

- i. prepare and report to the Board girls hockey operations;
- ii. appoint the members of the girls hockey operations committee;
- iii. be the primary contact for the OWHA;
- iv. attend all scheduled league meetings as required;
- v. carry out other duties as assigned by the Board, Executive Committee, or the President.

i) Registrar;

The Registrar shall:

- i. conduct registration for all players;
- ii. maintain a register regarding all registration fees and forward all monies promptly to the Treasurer for deposit to the credit of the Association;
- iii. maintain a current registration list of all players including mailing addresses, telephone numbers and Parent/Guardian names;
- iv. ensure that players are added to the appropriate rosters in a timely fashion;
- v. recommend policy to the Board regarding registration;
- vi. chair the Registration Committee; and
- vii. carry out other duties as assigned by the Board, Executive Committee, or the President.

j) Ice Schedule Convenor;

The Ice Schedule Convenor shall:

- i. establish the regular season practice and game schedule for the Association arenas;
- ii. maintain ice schedule calendar on the Association website; and
- iii. communicate any changes in the ice schedule to the applicable Hockey Directors as necessary.

k) Director at Large;

The Director at Large shall:

- i. carry out other duties as assigned by the Board, Executive Committee, or the President.

l) BVAA Executive Representative;

The BVAA Executive Representative shall:

- i. Represent the BVAA;
- ii. Must be an executive member of the BVAA;
- iii. Be the primary contact for the BVAA;
- iv. carry out other duties as assigned by the Board, Executive Committee, or the President.

m) MAAA Executive Representative;

The MAAA Executive Representative shall:

- i. Represent the MAAA;
- ii. Must be an executive member of the MAAA;
- iii. Be the primary contact for the MAAA;
- iv. carry out other duties as assigned by the Board, Executive Committee, or the President.

## *Proposed Amendment*

### a) President;

The President shall:

- i. represent the Association in the Community;
- ii. act as Chair of the Board, the Executive Committee, and at all Meetings of the Membership;
- iii. exercise general supervision of the Association in accordance with Policies determined by the Board;
- iv. be a non-voting Member of all committees and sub-committees of the Association;
- v. delegate tasks as necessary.

### b) Vice President;

The Vice President shall:

- i. assume the duties of the President in the absence for any reason of the President;
- ii. monitor adherence by the Board to all existing Policies and inform the Board with respect to an inconsistencies between existing Policies and an proposed policy;
- iii. be available to assist any Director requiring assistance in the completion of his or her functions; and
- iv. carry out duties as assigned by the Board, the Executive Committee or the President.

### c) Treasurer;

The Treasurer shall:

- i. endure adherence to and implementation of financial Policies in the financial administration of the Association;
- ii. present a financial report from the previous year and a projected financial position for the current year to the Membership at the Annual General Meeting;
- iii. evaluate, review and recommend financial policy to the Executive Committee and to the Board;
- iv. chair the Budget Committee;
- v. ensure that all necessary and appropriate insurance has been purchased;
- vi. carry out duties assigned by the Board, the Executive Committee or the President.

### d) Secretary;

The secretary shall:

- i. record or delegate the recording of the minutes of General Meetings of the Membership, Board Meetings and Executive Committee Meetings and ensure that Association records are regularly and properly kept and all business is conducted in accordance with any applicable statute or law, the Letters Patent and By-laws and the Policies and procedures established by the Board or by the Membership;
- ii. ensure the proper custody of the Association's corporate seal, corporate minutes and resolutions and other corporate records and documents;
- iii. be responsible for receiving and distributing all correspondence received or sent by the Association and all communications within the Association;
- iv. recommend policy to the Board regarding internal and external communications of the Association;
- v. maintain the membership list referred to in Section 6.2;
- vi. maintains the Georgian Shores Google platform and assigns the emails to the appropriate directors;
- vii. carry out duties as assigned by the Board, the Executive Committee or the President.

### e) Representative Hockey Director;

The Representative Hockey Director shall:

- i. prepare and report to the Board Representative hockey league operations;
- ii. appoint the members of the representative hockey operations committees;
- iii. be the primary contact for the OMHA;
- iv. attend all scheduled league meetings as required;
- v. participate in the Coach Selection Committee;
- vi. liaison with all representative coaching staff members
- vii. ensure that all rosters are complete and have been reviewed by Head Coaches
- viii. carry out duties as assigned by the Board, Executive Committee, or the President.

f) Local League Hockey Director;

The Local League Hockey Director shall:

- i. prepare and report to the Board local league operations;
- ii. appoint the members of the local league hockey operations committees;
- iii. liaison with all local league coaching staff members
- iv. ensure that all rosters are complete and have been reviewed by Head Coaches
- v. attend all schedules league meetings as required;
- vi. participate in the Coach Selection Committee;
- vii. carry out other duties as assigned by the Board, Executive Committee, or the President.

g) Registrar;

The Registrar shall:

- i. conduct registration for all players;
- ii. maintain a register regarding all registration fees and forward all monies promptly to the Treasurer for deposit to the credit of the Association;
- iii. maintain a current registration list of all players including mailing addresses, email addresses, telephone numbers and Parent/Guardian names;
- iv. ensure that players are added to the appropriate rosters in a timely fashion;
- v. recommend policy to the Board regarding registration;
- vi. chair the Registration Committee; and
- vii. carry out other duties as assigned by the Board, Executive Committee, or the President.

h) Director of U9 and Below Programming;

The Director of U9 and Below Programming shall:

- i. liaison with coaches to ensure proper knowledge of programming as set out by the OMHA and the Association
- ii. liaison with parents to ensure proper understanding of the U9 and Below Programming
- iii. assist the Tournament Director with the U9 and Below Tournaments and Jamborees
- iv. participate in the Coach Selection Committee
- v. assist team management with season scheduling
- vi. carry out other duties as assigned by the Board, Executive Committee, or the President.

i) Director at Large;

The Director at Large shall:

- i. act as Chair of the Coach Selection Committee
- ii. carry out other duties as assigned by the Board, Executive Committee, or the President.

j) Director at Large;

The Director at Large shall:


- i. attend all Tournament committee meetings
- ii. carry out other duties as assigned by the Board, Executive Committee, or the President.

k) Tournament Director;

The Tournament Director shall;

- i. schedule all Association Tournaments & Jamborees
- ii. maintain the Tournament Portal on the Association website
- iii. chair the Tournament committee
- iv. prepare and report Tournament summaries and financials to the Board and to the Members at the General Meeting
- v. carry out other duties as assigned by the Board, Executive Committee, or the President.

**Individual Submitting Motion: \_\_ Sarah Clarke\_\_\_\_\_**

Signature: \_\_\_\_\_

Date Original Received: \_\_ Mon March 28, 2022\_\_\_\_\_

MOTION SECONDED BY: \_\_ Jason Bouwman\_\_\_\_\_

MOTIONS WAS: ( ) AMENDED            ( ) PASSED

**15. Banking Arrangements**


**By Law 15.1b Banking Resolution** currently reads:

b) make, sign, draw, accept, endorse, negotiate, lodge deposit or transfer any of the cheques, promissory notes, drafts, acceptances, bills of exchange and orders for the payment of money;

*Proposed Amendment*

b) make, sign, draw, accept, endorse, negotiate, lodge deposit or transfer any of the cheques, promissory notes, drafts, acceptances, bills of exchange and orders for the payment of money, **accept electronic transfers (etransfers) of funds;**

**Individual Submitting Motion:**  Sarah Clarke

Signature:  

Date Original Received:  Mon March 28, 2022

MOTION SECONDED BY:  Jason Bouwman

MOTIONS WAS: ( ) AMENDED ( ) PASSED


**By Law 15.1e Banking Resolution** currently reads:

e) all cheques shall be signed by the Treasurer and one of either the President or Vice President.

*Proposed Amendment*

e) all cheques shall be signed by the Treasurer and one of either the President or **a Director signed by the Board.**

**Individual Submitting Motion:**  Sarah Clarke

Signature:  

Date Original Received:  Mon March 28, 2022

MOTION SECONDED BY:  Jason Bouwman

MOTIONS WAS: ( ) AMENDED ( ) PASSED

**18. Passing and Amending By-Laws**

**18.3 d** currently reads:

d) Any Amendment to the By-Laws by a member must be in writing, signed by a member in good standing and received by the Secretary of the Association 30 days prior to the Annual General Meeting.

*Proposed Amendment*

d) Any Amendment to the By-Laws by a member must be in writing, signed by a member in good standing and received by the Secretary of the Association 10 days prior to the Annual General Meeting.

**Individual Submitting Motion:**  Sarah Clarke

Signature:  

Date Original Received:  Mon March 28, 2022

MOTION SECONDED BY:  Jason Bouwman

MOTIONS WAS: ( ) AMENDED ( ) PASSED