



MECG APPROVED 2020.6.24

Return to Play | Return to Operation Template

Purpose

To provide user groups, organizations, businesses and service clubs who utilize Municipality of Meaford (Meaford) facilities as their home base with a template and instructions to prepare and submit their respective 'Return to Play | Return to Operation' Plan.

In many cases, group activities and sports are currently not permitted through Provincial or Health Unit directives at this time. The framework provided below offers general direction on what facility user groups, community groups, volunteer organizations and sporting organizations should be considering when it is time to "return to play". It should also be noted that when restrictions are lifted it may still take a significant amount of time for the municipality to develop and comply with required cleaning and disinfecting protocols and as such user groups may not immediately be able to use a facility.

Municipal approval of your plan prior to commencing operation in any municipal facility is required.

Background

Meaford has developed a Return to Work Plan and a Reopening of Parks & Facilities Plan that is guiding our decisions for re-opening. Should your organization be interested in reviewing this document, please contact the respective staff member listed below.

Our community is fortunate to benefit from many volunteer driven community organizations, sport organizations and service clubs who provide social and recreational options for our residents.

As part of Meaford's 'reopening plan', our community organizations who utilize municipal facilities as their home base will be required to provide for Meaford's comment and approval your **'Return to Play or Operation Plan' (Plan)**. This will be reviewed and approved by respective facility Department Head and may require approval from the Municipal Emergency Control Group (MECG), Joint Health & Safety Committee (JHSC) and/or CAO.

This template has been developed as a resource & guide for the details you should include in your respective Plan. Municipal staff are available as a resource to assist your organizations as you develop your Plan. Your respective Provincial or National organizations may have provided you with guideline documents that should be used as a resource when developing your Plan.

Other resources that may be helpful to your organization include but is not limited to:

- **Grey Bruce Public Health** | Provides many 'Guideline' documents on their website under the Additional Resources tab <https://www.publichealthgreybruce.on.ca/COVID-19>
- **Provincial Health Services Authority (PHSA)** | <http://www.phsa.ca/>
- **Ontario Recreation Facilities Association** | <https://www.orfa.com/>
- **Parks and Recreation Ontario** | <https://www.prontario.org/>

As our facility re-opening plans progress, we will communicate with you regarding Provincial, Public Health or municipal directives that may impact your organization (ie. reduced room or theatre capacity; participant screening, etc).

What is Required?

The following is to be provided to Meaford for approval prior to your organization commencing operation in any municipal facility.

1. **Return to Play | Return to Operation Plan** (using this template)
 - a. Complete the applicable sections below respective to your operation. Please provide a page reference if using information from your respective Provincial or National organization documents.
2. **Resources or documents** provided by your **Provincial or National** organizations that you are using or adopting as Guidelines.

Return to Play | Return to Operation Plan

Organization Name	Georgian Shores Minor Hockey Association
Contact Name	Sarah Clarke
Email	secretary@georgianshoreshockey.ca
Phone	● [REDACTED]
Date Submitted	Oct 21, 2020
Date Approved	
Approved by	

Physical Distancing

Outline or detail the directives your organization is going to implement to ensure physical distancing during your program, meetings or events.

Examples

- Crowds will be reduced to 50% capacity to ensure physical distancing.
- 1 spectator per player will be admitted for games.
- Practices for players 10 years and younger will be encouraged to have only 1 spectator per player.
- Practices for players 11 years and older will be encouraged to not have spectators.
- Players will be expected to arrive at the facility with equipment already on. Will only require dressing room access for skates. Team personnel will monitor dressing rooms for physical distancing.

Our organization's Plan is as follows (bullet points are fine)

One parent/guardian will be allowed per player
All persons entering the building will be wearing a face mask
All teams will consist of no more than 10 players, 1 coach, and 1 trainer
All players will arrive no more than 15 min before their ice time, and will have 15 min after the ice slot to leave the building
All players will arrive in their gear and only need to put on skates, helmets and gloves
On ice skills and drills will consist only of those that ensure physical distancing rules are followed
Water bottles will be spread out and all players will have their own and not share
There will be no shared equipment between teams and players

Cleaning & Sanitization

Outline or detail the directives your organization is going to implement to ensure cleaning & sanitization during your program, meetings or events.

Examples

- There will be no shared equipment amongst our teams.
- Team personnel will sanitize equipment after each practice.
- Team specific equipment (ie. jersey) will be carried by team personnel, washed between each use.
- Our team personnel will sanitize all benches in dressing rooms upon arrival at facility.

Our organization's Plan is as follows (bullet points are fine)

There will be no shared equipment
All players will have their own jerseys and will look after them for the entire season
Arena staff will sanitize the dressing rooms and lobby seats between groups
Water bottles will not be shared and each player will be responsible for their own

Public Health Directives

Outline or detail the directives your organization is going to implement to ensure Public Health directives during your program, meetings or events.

Examples

- Participants will be directed to wash their hands upon arrival.
- Participants to provide own hand sanitizer & wipes.
- Hand sanitizer will be provided by our organization at the entrances.

Our organization's Plan is as follows (bullet points are fine)

All persons entering the building will sanitize their hands using the sanitizer provided by the Town of Meaford
All persons entering the building will be wearing a face mask
All persons will follow the physical distancing guidelines when using the lobby, dressing rooms and stands
All persons entering the building will complete a screening process and their names will be put on an attendance sheet
Should a case arise, we will work with the Town of Meaford and the Health Unit to notify our members

Return to Plan or Return to Operation Specific to your Organization

Outline or detail the directives your organization is going to implement specific to your respective Provincial and/or National Return to Play or Return to Operation Guidelines (i.e. provincial sport organizations, Lions Club of Canada).

Examples

- Tennis and Pickleball courts will be booked in advance through scheduling application.
- Singles play will be implemented for Tennis & Pickleball.
- Players will provide their own catcher's equipment (baseball).
- There will be 8 players plus coaching staff on the ice for practices. (example - note random number has been used).
- No games until January 1, 2021.

Our organization's Plan is as follows (bullet points are fine)

Players will provide all of their own equipment

The ice surface will have no more than 22 people on it at a time

Teams will consist of a maximum of 10 players, 1 coach and 1 trainer

Shared practices will take place only within an age group ex. U7 can share with another U7 team only, to remain in their 50 player bubble for the season

Proposed Signage

Detail any proposed signage that your organization will require.

Examples

- Don't have an example to provide yet.

Our organization's Plan is as follows (bullet points are fine)

Signage in the dressing rooms will be helpful to mark the required proper spacing

Personal Protective Equipment

Describe what Personal Protective Equipment (PPE) is going to be utilized by your organization for their operation and when will it be utilized.

Examples

- Masks will be required for use by our members, coaches or players when physical distancing can't be maintained.
- Trainers only in dressing rooms with masks and gloves.

Our organization's Plan for PPE is as follows (bullet points are fine)

All players/bench staff will keep a face mask on until it is time to put on their helmets and enter the ice

All parents/guardians will keep a face mask on for the duration of their stay in the building

Should a player need assistance while on the ice, the coach and/or trainer will use a face covering if physical distancing cannot be maintained

Interaction with Municipal staff

Describe any interaction with Municipal staff members that will be outside of normal support (ie. room setup, answer questions, event assistance).

Examples

- Needs some examples

Interaction with staff that would be outside of normal support will include (bullet points are fine)

Set up the lobby for seating to tie skates in a physically distanced manner

Arena staff will need to provide directions in terms of which groups are to use the lobby and which ones to use the dressing rooms

Resources Included

Please provide a copy of any Guideline documents provided by your respective Provincial or National organizations. Highlight the guidelines our organization is implementing and / or include in the respective sections on this template.

Examples (note most are sport documents that our staff are aware of at this time)

- Hockey Canada Return to Play
- Ontario Tennis Association Guidelines
- Pickleball Canada Guidelines
- Baseball Ontario Return to Play
- CARHA Return to Adult Recreation Hockey Play

The following document(s) are attached (bullet points are fine)

OHF COVID Screening
OHF Attendance Sheet
Hockey Canada Return to Play

Other

Provide any other directives or notes your organization will implement to mitigate COVID-19 transmission that don't fit in the categories above.

Questions | Clarification

Based on your organization's home base please contact the respective staff member.

Meaford Hall | Culture | Meaford Museum

Susan Lake | 519.538.1060 x 1209 | slake@meaford.ca

Recreation Programming | Aquatics

Emma Smith | 519.538.1060 x 1200 | esmith@meaford.ca

Parks | Meaford & St. Vincent Community Centre | Meeting Rooms | Community Halls | Sports Fields

Jesse Bedard | 519.538.1060 x 1400 | jbedard@meaford.ca

Library Services

Amy Solecki | 519.538.1060 x 1131 | esolecki@meaford.ca

